

**Kirby Harmon Field Youth Activities Fund
at the
Polk County Community Foundation**

- 2008 -

The Kirby Harmon Field Youth Activities Fund is part of the Kirby Endowment Fund. The Kirby Endowment Fund supports many different organizations and community activities, scholarships and projects with annual grants and awards. Mr. and Mrs. Davis G. Kirby and Katherine Kirby established the Kirby Endowment Fund to provide edification and enjoyment to area residents of all ages and walks of life.

The Polk County Community Foundation is a public charity founded in 1975 by a group of generous and visionary community leaders who wished to improve the quality of life in Polk County and Landrum. It is completely funded by gifts and bequests from our local community. The Community Foundation receives charitable donations and distributes grants and scholarships in accordance with the donors' wishes. The assets managed in endowment, planned giving and short-term funds now exceed \$39,000,000.

Which organizations may apply? Qualified applicants include Polk County or Landrum nonprofits and organizations primarily supported by tax dollars. Polk County or Landrum churches and other civic organizations may be eligible for a grant depending on the nature of the project. If your donors do not receive tax deductions for contributions to your organization, or your organization is a church, please contact our Grants Manager for details about eligibility.

What types of grants may be awarded? Grants may be awarded to support sports and recreational activities oriented toward the development of teamwork and good citizenship among the youth in the area. The events must be free to the public and held at Harmon Field. Materials and minor capital improvements may be part of the fund request, if they are a part of the activity.

Total grant funds available in 2008: \$6000. All funds may be awarded in the first cycle. If funds remain after the first cycle, there will be a second grant cycle. Please inquire.

Questions? For additional information concerning this or other grant applications, or help with your unique situation, please contact our Grants Manager, Cathie Campbell, at the Polk County Community Foundation.

You may visit us at 255 South Trade Street, Tryon, NC or at www.polkccf.org; call 828-859-5314; or email: ccampbell@polkccf.org.

	Deadlines	Notification Dates
First Cycle	Tuesday, January 22, 2008 by 1:00 p.m.	By March 21, 2008
Second Cycle (Please call to ask if funds are available.)	Tuesday, September 2, 2008 by 1:00 p.m.	By October 10, 2008

Kirby Harmon Field Youth Activities Fund

COVER SHEET:

Date of Application: _____

Organization Name: _____

Address: _____

Telephone Number: _____ Email: _____

Executive Director/President/Board Chair/Principal/CEO:

Name: _____

Title: _____

Signature: _____

Contact Person and Title (if different from above):

Phone Number (if different): _____

What is your nonprofit status? _____

Enclose IRS 501(c)(3) letter (required) or explain your charitable status (Unit of Government? Other?)

Is your organization more than five years old? _____

Project Title: _____

Grant Request: _____ Total Project Budget: _____

When will the event be held?: _____

- A. On a separate sheet, please briefly answer each of the following questions. Please type or print clearly: (this may be used to publicize successful grant applications)
1. Summarize your organization's mission in two or three sentences.
 2. What is your event?
 3. What are your objectives in hosting your event?
 4. Who will be involved in carrying out the plans outlined in this request? Include a brief summary of the qualifications of the key individual(s) involved.
 5. List other funding sources.
 6. If you receive a grant, how will you acknowledge the support from the Kirby Harmon Field Youth Activities Fund at the Polk County Community Foundation?
- B. Attach a detailed project budget on a separate sheet. Note that materials and minor capital improvements to Harmon Field may be part of the fund request, if they are part of the activity.
- C. Optional. Your application may be stronger if you include a letter of recommendation from an individual familiar with this proposed event.

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Please deliver applications to:

Polk County Community Foundation
255 South Trade St.
Tryon, NC 28782

Incomplete, incorrectly formatted, late, emailed or faxed applications will not be considered. If you wish, you may schedule an appointment well in advance of the deadline with our Grants Manager. During your appointed time, you may ask the Grants Manager to certify that your application has been turned in on time and is complete.