

**Bradley Planning and Education Grants**  
at the  
**Polk County Community Foundation**

~ 2010 ~

Marjorie M. & Lawrence R. Bradley realized their charitable dreams by creating a grantmaking corporation. They left virtually their entire estate to the Board of the Polk County Community Foundation with instructions to create a permanent fund which would benefit Polk County by making grants in perpetuity. The ***Marjorie M. & Lawrence R. Bradley Endowment Fund of Polk County, North Carolina*** made its first grants in 2007. Income from this sizeable endowment fund is being distributed to the Polk County community via several grantmaking programs.

*What types of grants may be awarded?* Grants may be awarded for models, studies, seed money, conferences or other learning opportunities for staff and/or board members, or the development of plans which are intended to lead to a significant long-term benefit for our community as a whole. These grants should ultimately result in making Polk County an even more desirable place to live for generations. Grant proposals will be accepted in the areas of charitable, educational, medical and community benefits.

*Which organizations may apply?* Qualified organizations include Polk County 501(c)(3) nonprofit organizations and organizations primarily supported by tax dollars. Organizations based outside of Polk County that propose to complete a charitable or civic project that directly and primarily benefits Polk County may be eligible for a grant depending on the nature of the project. If your donors do not receive tax deductions for contributions to your organization, or your organization is located outside of Polk County, please contact our Grant Manager for details about eligibility.

*Total grant funds available in 2010:* \$20,000

*Questions?* For additional information concerning this or other grant applications, or help with your unique situation, please contact our Grant Manager at the Polk County Community Foundation.

You may visit us at 255 South Trade Street, Tryon, NC or at [www.polkccf.org](http://www.polkccf.org); call 828-859-5314; or email: [grants@polkccf.org](mailto:grants@polkccf.org).

**Application Deadline:**

First Cycle: By Tuesday, February 2, 2010 at 1:00 p.m.

Second Cycle (if funds remain after first cycle): By Tuesday, May 18, 2010 at 1:00 p.m.

Subsequent Deadlines: If funds are available after the second deadline, grant applications shall be accepted as long as funds remain. Applications shall be reviewed periodically. Please contact the foundation for availability of funds before completing this application after February 2, 2010.

**Notification of funding decision:**

First Cycle: By Friday, March 12, 2010

Second Cycle: By Friday, July 2, 2010

# Bradley Planning and Education Grants

COVER SHEET (must be submitted in this form on one page):

Date of Application: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Name and Title of CEO/Executive Director/President/Board Chair/Principal:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person for this grant application (if different from above):

Name: \_\_\_\_\_

Title/Role in the organization: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

What is your tax identification number? \_\_\_\_\_

What is your nonprofit status? \_\_\_\_\_

*Enclose IRS 501(c)(3) letter (required) or explain your charitable status if not a 501(c)(3). (eg. Unit of Government)*

Is your organization more than five years old? \_\_\_\_\_

When does your fiscal year end? (eg. June 30) \_\_\_\_\_

Project Title: \_\_\_\_\_

Grant Request: \$ \_\_\_\_\_ Total Project Budget: \$ \_\_\_\_\_

When will you use the grant funds? \_\_\_\_\_

Is your organization based in Polk County? \_\_\_\_\_ (yes / no)

Will this endeavor primarily, directly and uniquely benefit the residents of Polk County?  
\_\_\_\_\_ (yes / no)

- A. On a separate sheet, please briefly answer each of the following questions. Please type or print clearly. Your answers may be used to publicize successful grant applications.
1. Summarize your organization's mission in two or three sentences.
  2. What is your project?
  3. Explain how your organization intends for this project or learning experience to result in a long-term benefit for generations of residents of Polk County.
  4. Why does your organization want to do this project?
  5. Who will be involved in carrying out the plans outlined in this request? Include a brief summary of the qualifications of the key individual(s) involved.
  6. List other funding sources, if any.
  7. If you receive a grant, how will you acknowledge the support from the Marjorie M. & Lawrence R. Bradley Endowment Fund of Polk County, North Carolina at the Polk County Community Foundation?
- B. Attach a detailed project budget on a separate sheet. The total on your attached detailed project budget should match the "Total Project Budget" listed on the cover sheet.
- C. Required Financial Statement. A statement of your organization's actual income and expenses for your last complete fiscal year is required. Indicate dates of your fiscal year.
- D. Optional Supporting Material. You may include up to six pages of additional information to help our grants committee better understand your organization or your proposal.

**I certify that the information contained in this proposal is true to the best of my knowledge and I have the authority to commit the organization to this project.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Title: \_\_\_\_\_ Date: \_\_\_\_\_

This must be signed by the person who is listed as the head of your organization on the cover sheet.

Please deliver applications to:

Polk County Community Foundation  
255 South Trade St.  
Tryon, NC 28782

Incomplete, incorrectly formatted, late, emailed or faxed applications shall not be considered. If you wish, you may schedule an appointment well before the deadline with our Grant Manager. During your appointed time, you may ask the Grant Manager to certify that your application has been turned in on time and is complete.