

# Paul Culberson Agricultural Development Fund

## Polk County Community Foundation

- 2010 -

The Paul Culberson Agricultural Development Fund was established at the Polk County Community Foundation in 1991 to recognize Paul Culberson for his outstanding contributions to all areas of our community. An initial anonymous gift by a member of our community started the fund and many donors have contributed to it over the years. Paul Culberson retired in 1977 as County Extension Chair, after 31 years with the extension service. Paul served our community in many ways over the years: he was the Executive Director of the Polk County Community Foundation for twenty years, a founder and director of the Foothills Equestrian and Nature Center, founder of the NC 4-H & Youth Foundation, President of Tryon Rotary Club, State President of the NC Agricultural Agents Association, Deacon and Trustee of the Congregational Church of Christ, and President of Tryon Country Club. The initial donor specified, "It is intended to serve as a perpetual tribute to Paul Culberson for the innumerable services that he has given to the community over the years."

Which organizations may apply? Qualified applicants include local Polk County or Landrum nonprofits and organizations primarily supported by tax dollars that serve the citizens of the community centered in and around Polk County. Churches and other civic organizations may be eligible for a grant depending on the nature of the project. If your donors do not receive tax deductions for contributions to your organization, or your organization is a church, please contact our Grant Manager for details about eligibility.

What types of grants may be awarded? Grants are awarded for the advancement of agriculture in our community and related purposes.

Total grant funds available: \$4,000. All funds may be awarded in the first cycle. If funds remain after the first cycle, there will be a second cycle. Please inquire.

Questions? For additional information concerning this or other grant applications, or help with your unique situation, please contact our Grant Manager at the Polk County Community Foundation.

You may visit us at 255 South Trade Street, Tryon, NC or at [www.polkccf.org](http://www.polkccf.org); call 828-859-5314; or email: [grants@polkccf.org](mailto:grants@polkccf.org).

### **Application Deadline:**

First Cycle: By Tuesday, January 12, 2010 at 1:00 p.m.

Second Cycle (if funds remain after first cycle): By Tuesday, May 4, 2010 at 1:00 p.m.

### **Notification of funding decision:**

First Cycle: By Friday, March 12, 2010

Second Cycle: By Friday, July 2, 2010

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COVER SHEET (must be submitted in this form on one page):

Date of Application: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Name and Title of CEO/Executive Director/President/Board Chair/Principal:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person for this grant application (if different from above):

Name: \_\_\_\_\_

Title/Role in the organization: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

What is your tax identification number? \_\_\_\_\_

What is your nonprofit status? \_\_\_\_\_

*Enclose IRS 501(c)(3) letter (required) or explain your charitable status if not a 501(c)(3). (eg. Unit of Government)*

Is your organization more than five years old? \_\_\_\_\_

Project Title: \_\_\_\_\_

Grant Request: \$ \_\_\_\_\_ Total Project Budget: \$ \_\_\_\_\_

When will you use the grant funds? \_\_\_\_\_

- A. On a separate sheet, please briefly answer each of the following questions. Please type or print clearly: (this may be used to publicize successful grant applications)
1. Summarize your organization’s mission in two or three sentences.
  2. What is your project?
  3. Why does your organization want to do this project?
  4. Who will be involved in carrying out the plans outlined in this request? Include a brief summary of the qualifications of the key individual(s) involved.
  5. How will this project advance agriculture in the community centered in and around Polk County?
  6. List other funding sources, if any.
  7. If you receive a grant, how will you acknowledge the support from the Paul Culberson Agricultural Development Fund at the Polk County Community Foundation?
- B. Attach a detailed project budget on a separate sheet. The total on your attached detailed project budget should match the “Total Project Budget” listed on the cover sheet.
- C. Optional. Your application may be stronger if you include one or two letters of recommendation from individuals familiar with this proposed event.

**I certify that the information contained in this proposal is true to the best of my knowledge and I have the authority to commit the organization to this project.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Title: \_\_\_\_\_ Date: \_\_\_\_\_

This must be signed by the person who is listed as the head of your organization on the cover sheet.

Please deliver applications to:

Polk County Community Foundation  
255 South Trade St.  
Tryon, NC 28782

Incomplete, incorrectly formatted, late, emailed or faxed applications shall not be considered. If you wish, you may schedule an appointment well before the deadline with our Grant Manager. During your appointed time, you may ask the Grant Manager to certify that your application has been turned in on time and is complete.